

WASHINGTON TOWNSHIP

15973 South State Route 44 Highway

Allenwood, PA 17810-9272

570.547.6893

Supervisors' Meeting

February 3, 2020, Minutes

The meeting was called to order at 6 p.m. by Chair O'Rourke, with Mr. Ulrich present and Mr. LaForme participating by telephone on speaker phone so everything could be heard by everyone present using Mr. O'Rourke's personal cell phone. Solicitor Engelman was present as well as 42 audience members. Mr. Marty Sowers and Mr. Kyle Kehoe, representing Light-Heigel, were also present.

The January 6, 2020, official minutes were read and approved on a motion by Mr. Ulrich, seconded by Mr. O'Rourke, unanimously approved.

Mrs. Taylor presented the Financial Report by reviewing and explaining the January, 2020, Washington Township Profit and Loss Statement which was presented with the agenda. She explained the Pennsylvania State Chart of Accounts, the State numeric system, what each category represents and includes, and the amount spent during each category in both the Income and the Expense portion of the "P & L" Statement in the month of January. In addition to the January Profit and Loss Statement, Mrs. Taylor provided the Fund Balance in each Township account, which were:

General Fund:	\$209,154.10
Liquid Fuels:	\$ 78,665.86 (Earmarked & Restricted Fund)
Fire Account:	\$ 2,820.36 (Earmarked & Restricted Fund)
Act 13:	\$ 14,095.62 (Earmarked & Restricted Fund)

Mrs. Taylor also explained what each fund was for, how each account was restricted and governed by the State, and offered to answer any questions anyone had. No one had any questions or comments.

Mr. O'Rourke explained that the Real Estate Transfer Tax was relatively new to the Township due to the fact that previous administrations had either not been aware or had not taken the appropriate steps to enable Washington Township to obtain their legal, fair share of the money. Previously, that percentage had gone to the Montgomery

Area School District. Thanks to Mrs. Taylor's due diligence and efforts, as well as those of Supervisors Ken Bashista, George Ulrich, and Ray LaForme, the Township now earns their fair share, one half of one percent, of all real estate transfer taxes. The School District now receives one half of a percent rather than the one (1) percent they had been receiving for many decades. It is a tremendous benefit to the Township to have that money coming into the Township monthly.

Road Master Mr. George Ulrich reported that low-bidder Fixall Construction had been working on clearing trees and brush from the Eastern lower portion of Back Road in preparation for further work encompassing the Dirt and Gravel Road Grant the Township has received through the County.

The Boom Tractor has been undergoing repairs in preparation for Summer 2020 road trimming work. The Township employees have been out several times working to clear the roads of snow and ice and will continue to do so as long as the Winter weather prevails. It has been a relatively mild Winter so far, so we have an ample supply of Winter products remain stocked.

Mr. Tom Hamm presented the Planning Commission subdivision plans of Isaac and Sarah Beiler, Cooley Road, for the Supervisors' approval. Everything is complete and ready to move forward. Mr. George Ulrich moved to approve the Beiler subdivision as presented; seconded by Mr. O'Rourke, unanimously approved.

Mr. O'Rourke announce that the Supervisors will continue to review some of the Township processes and discuss other items such as zoning, permits, scheduling, payroll, etc. January is an exceptionally busy month for all businesses.

The Supervisors took action to hire Mr. Justin Poust, a Washington Township resident, on a casual, part-time, as-needed basis at an hourly rate to be determined. Motion by Mr. Ulrich, seconded by Mr. O'Rourke, and unanimously approved.

Mr. Ulrich stated that Snook Road has been closed by PennDOT's orders due to the fact that the pipe under the road surface has disintegrated and the bridge is no longer safe for anyone to use. Mr. Ulrich anticipates that the cost will be in excess of \$100,000 to replace. Therefore, Mr. Ulrich has been searching for grants or some form of financial assistance and nothing is available to assist the Township with the problem. He will continue to work on the situation.

Mr. Ulrich also reported that one bridge on Gap Road is now part of the "Lycoming County Bridge Bundling Package" and the Township has paid their share of the money to be included as a part of that Package. However, it will be a couple years until that project comes to fruition.

A local resident complained to PennDOT regarding Leisure Acres Road. A PennDOT Manager and a Trainee with a Bachelor's degree in Civil Engineering came to Washington Township and traveled Leisure Acres Road. PennDOT found **NO** issue, problem, or concern with Leisure Acres Road. It is a dirt road; the only State mandate

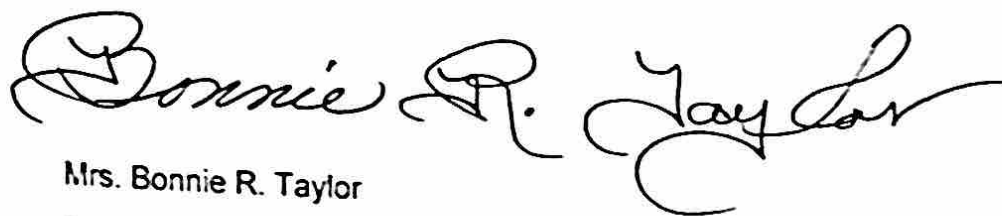
is that it must be able to be driven at a maximum of 15 miles per hour (mph). Leisure Acres Road passes ALL State requirements.

At the end of the meeting, Mr. Jack McCoy, Ridge Road, presented to Mr. O'Rourke an agenda from Muncy Creek Township, where he was a previous Supervisor years ago and continues to attend their meetings.

Mrs. Taylor stated that she adheres to all current Pennsylvania State PSATS recommendations and guidelines and has received multiple trainings regarding Pennsylvania State Township agendas and minutes.

Mr. O'Rourke stated that the upcoming Washington Township Supervisors' Meetings for 2020 and the upcoming Washington Township Planning Commission Meetings are provided in the agenda, including the January 2021 meeting of both.

Respectfully submitted.

A handwritten signature in black ink that reads "Bonnie R. Taylor". The signature is written in a cursive style with a large, decorative initial "B".

Mrs. Bonnie R. Taylor

B.S. Ed. Business; Communication; M.B.A. & Ed. Business, Ph.D., DNC

Washington Township Chief Administrator