



**Washington Township**  
15973 South State Route 44 Highway  
Allenwood, PA 17810

## Supervisors' Meeting Agenda

**February 1, 2021**

1. Call to Order / Roll Call  
*\*Announce meeting is being audio recorded for minute taking.*
2. Pledge of Allegiance
3. Public Comment on Agenda Items Only
4. Acceptance of minutes from January 4, 2021
5. Treasurer's Reports
  - Account Balances
  - Expenditures
  - Revenues
  - Payroll
  - Profit & Loss
6. Committee Reports
  - Road Master
  - Planning Commission - No meeting held January 19<sup>th</sup> for lack of members.
7. Reports and Recommendations of the Chair
8. Notices and Communication
  - Local Service Tax Suspended – Montgomery Area School District no longer collecting the Local Services Tax.
  - Dirt & Gravel Road Maintenance Program Applications due by March 31<sup>st</sup>.
9. Items for Supervisors' Action
10. Old Business
  - Draft Solar Farm Amendment prepared by Doug Hovey
  - Snook Road Vacation - Preliminary Drawing by Vassallo Engineering
  - Gap Road Bridge - Cost Estimate
  - Building/Zoning Officer Replacement
11. New Business
12. Public Comment

*Supervisors' Organization Meeting Agenda*

*February 1, 2021*

*Page 2 of 2*

13. Announcements and Calendar of Events

- Office closed Wednesday, February 3<sup>rd</sup> for Liquid Fuels Audit.
- Planning Commission Meeting: Tuesday, 02/16/21 at 6:00 p.m.
- Supervisors' Meeting: Monday, 03/01/21 at 6:00 p.m.

14. Adjournment

Washington Township  
Financial Accounts

Balances as of January 31, 2021

<b>GENERAL FUND</b>	<b>\$ 513,650.78</b>	
<b>ACT 13</b>	<b>\$ 39,143.77</b>	
<b>FIRE</b>	<b>\$ 2,733.96</b>	
<b>LIQUID FUELS</b>	<b>\$ 77,329.16</b>	<i>(Restricted Funds)</i>
<b>CAPITAL RESERVE</b>	<b>\$ 211,950.28</b>	

---

**GENERAL FUND BREAKDOWN**

<i>Checking</i>	\$ 296,709.49
<i>Savings</i>	\$ 105,802.92
<i>Escrow</i>	\$ 128.59
<i>Payroll</i>	\$ 97,156.07
<i>Special (Grant)</i>	\$ 13,853.71
	<u>\$ 513,650.78</u>

---

Washington Township Expenditures

**January 2021**

Total Expenditures: **\$ 8,063.63**

**General Fund - Checking**

<b>Ck Date</b>	<b>Ck #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount Paid</b>
01/08/21	2804	Koppy's Propane, Inc.	Propane	\$ 839.60
01/08/21	2805	Municipal Solutions	Video Inspection-Overweight Hauling (Big Mtn)	\$ 650.00
01/08/21	2806	Pysher & Associates, Inc.	Engineering Services, 12/09/20 - 12/31/20	\$ 1,800.00
01/08/21	2807	PPL	Electric	\$ 147.21
01/08/21	2808	Watson Diesel, Inc.	LED Snow Plow Lights	\$ 522.29
01/15/21	2809	PSATS	2021 Dues	\$ 971.00
01/15/21	2810	Bradco Supply	Maintenance Supplies	\$ 160.06
01/15/21	2811	Comcast	Fax/Internet/Voice	\$ 261.11
01/15/21	2812	Watson Diesel, Inc.	F550 Tire Chains	\$ 420.00
01/15/21	2813	Williamsport Sun-Gazette	Legal Ad	\$ 46.33
01/27/21	2814	Beck Fuels	Off Road Diesel	\$ 200.00
01/27/21	2815	D&E Karts & Kars	Maintenance to 2004 Ford F550	\$ 1,314.47
01/27/21	2816	Light-Heigel & Associates	Zoning Administration for December	\$ 402.00
01/27/21	2817	Muncy Bank Visa Card	Office supplies, maintenance supplies	\$ 329.56
				<b>\$ 8,063.63</b>

Washington Township Revenue

**January 2021**

Total Revenue: **\$ 19,966.69**

**General Fund**

Deposit Date	Received From	Description	Amount Rcvd
01/06/21	Clark Transport LLC	Reimbursement for sign damage & labor	\$ 311.89
01/06/21	David R. Stoltzfus	Permit-6064 Elimsport Rd	\$ 117.00
01/06/21	Justin & Amber Poust	Permit-1174 Bob Drick Rd	\$ 75.00
01/06/21	Terry & Ruth Moser	Permit-Bob Drick Rd	\$ 75.00
01/06/21	Isaac Beiler	Permits (2)-504 Cooley Rd	\$ 222.00
01/06/21	Jay & Kimberly Knopp	Permit-93 Gap Rd	\$ 159.00
01/06/21	Elimsport Supply	Permit-69 Petersburg Rd	\$ 285.00
01/06/21	Stewart Boyer	Permit-237 Green Pine Ext	\$ 111.00
01/06/21	George Heiges	Permit-903 Gap Rd	\$ 90.00
01/06/21	Pine Springs Construction	Permit-533 Bud Drick Rd	\$ 235.00
01/06/21	Pine Springs Construction	Permit-147 Ladd Rd	\$ 78.00
01/06/21	Trenton Hinston	Permit-6890 Sulphur Springs Rd	\$ 87.00
01/06/21	Municipal Tax Office	Earned Income Tax	\$ 12,998.10
01/13/21	Nancy Bashista, Tax Collector	Township Taxes Collected	\$ 2,565.88
01/13/21	James & Christine Duck	Salvage Permit	\$ 10.00
01/27/21	Justin Diehl	Permit-1276 Gap Rd	\$ 75.00
01/27/21	County of Lycoming	Real Estate Transfer Tax for December	\$ 612.50
01/27/21	District Magistrate Kemp	Fines Collected in December	\$ 137.12
			<b>\$ 18,244.49</b>

**Fire**

Deposit Date	Received From	Description	Amount Rcvd
01/13/21	Nancy Bashista, Tax Collector	Fire Taxes Collected	\$ 1,722.20
			<b>\$ 1,722.20</b>

3:05 PM  
01/29/21  
Accrual Basis

**WASHINGTON TOWNSHIP GENERAL FUND**  
**Profit & Loss**  
January 1 - 29, 2021

	<u>Jan 1 - 29, 21</u>
Income	
301.00 · REAL ESTATE TAXES	2,565.88
310.10 · REAL ESTATE TRANSFER TAX	612.50
320.00 · LICENSES AND PERMITS	969.00
330.00 · FINES AND FORFEITS	137.12
361.00 · General Government	-527.71
	<hr/>
Total Income	3,756.79
Expense	
400.21 · Office Supplies	88.99
400.30 · General Services	147.21
404.00 · SOLICITOR/LEGAL SERVICES	46.33
405.00 · SECRETARY/CLERK	70.00
406.00 · Other General GVT Admin.	1,171.00
408.00 · ENGINEERING SERVICES	1,800.00
413.00 · UCC & CODE ENFORCEMENT	402.00
430.00 · Admin. General Services	273.61
437.00 · REPAIRS OF TOOLS AND MACHINERY	2,574.89
481.00 · EMPLOYER PAID WH TAXES & UNEMPL	246.17
498.00 · Mileage	43.70
499.00 · Wages	2,863.21
	<hr/>
Total Expense	9,727.11
Net Income	<u><u>-5,970.32</u></u>

3:06 PM  
01/29/21  
Accrual Basis

**ACT 13 FUND WASHINGTON TOWNSHIP**  
**Profit & Loss**  
January 1 - 29, 2021

	<u>Jan 1 - 29, 21</u>
Net Income	<u><u>0.00</u></u>

3:07 PM  
01/29/21  
Accrual Basis

**FIRE FUND WASHINGTON TOWNSHIP**  
**Profit & Loss**  
January 1 - 29, 2021

	<u>Jan 1 - 29, 21</u>
Income	
301.00 · REAL ESTATE TAXES	1,722.20
	<hr/>
Total Income	1,722.20
Expense	<hr/>
	0.00
Net Income	<u><u>1,722.20</u></u>

3:08 PM  
01/29/21  
Accrual Basis

**LIQUID FUELS FUND WASHINGTON TOWNSHIP**  
**Profit & Loss**  
January 1 - 29, 2021

	<u>Jan 1 - 29, 21</u>
Net Income	<u><u>0.00</u></u>

3:11 PM  
01/29/21  
Accrual Basis

**CAPITAL RESERVE FUND WASHINGTON TOWNSHIP**  
**Profit & Loss**  
January 1 - 29, 2021

	<u>Jan 1 - 29, 21</u>
Net Income	<u><u>0.00</u></u>